



**BUCKS COUNTY CONSERVATION DISTRICT**

1456 FERRY ROAD, SUITE 704  
DOYLESTOWN, PA 18901-5550  
P (215)345-7577 F (215)345-7584

*In Pursuit of Environmental Excellence*

**E PERMITTING NPDES CONSERVATION DISTRICT FEE PAYMENT SUBMISSION FORM**

Assigned E Permit Number \_\_\_\_\_

CHECK APPLICABLE DISTRICT FEES

**Administrative Filing Fee: payable to "BCCD-CWF"**

NPDES General Permit (PAG-02) = \$500.00       NPDES Individual Permit = \$1,500.00

**Erosion and Sedimentation Control Review Fee: payable to "BCCD"**

1.0 to 1.99 acres = \$1,350.00       2.0 to 4.99 acres = \$2,000.00       5.0 to 9.99 acres = \$3,000.00  
 10.0 to 19.99 acres = \$5,000.00       20+ acres = \$6,000.00 + Additional \$100.00 per acre for each acre over 20  
(Fractions of an acre are rounded up to the next whole acre.)

Application Type:

NEW PERMIT       ADMINISTRATIVE INCOMPLETE RESUBMISSION       TECHNICALLY DEFICIENT RESUBMISSION  
 NPDES EXTENSION REQUEST       NPDES MINOR AMEND       NPDES MAJOR AMENDMENT

Plan Date OR Most Recent Revision Date: \_\_\_\_\_

Project Municipality \_\_\_\_\_ Project Name \_\_\_\_\_

Tax Parcel Number \_\_\_\_\_ Project Address \_\_\_\_\_

\*TOTAL ACREAGE \_\_\_\_\_ ACRES TO BE DISTURBED \_\_\_\_\_

Watershed \_\_\_\_\_ Receiving Stream \_\_\_\_\_ Stream Classification \_\_\_\_\_

APPLICANT INFORMATION

Applicant Name \_\_\_\_\_  
Applicant Company \_\_\_\_\_  
Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
Email \_\_\_\_\_

PLAN PREPARER

Engineer Name: \_\_\_\_\_  
Engineering Company \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
Email \_\_\_\_\_

Submitted By:     Engineering Firm/Plan Designer     Contractor     Landowner     Municipality

E&S Fee Exemptions and Exceptions:     County Agencies     Volunteer Fire Stations/ Ambulance Services     Co-op Farmer, #\_\_

Lot Subdivision     No Earth Movement     Municipalities/ Public Schools (1/2 of fee)     EPA, PennDOT, DEP, DCNR, Pennsylvania Fish and Boat Commission

*BCCD USE ONLY BEYOND THIS POINT*

ENTRY # \_\_\_\_\_

DATE SENT BACK \_\_\_\_\_

E&S FEE REC'D \$ \_\_\_\_\_ CHECK# \_\_\_\_\_

DEP CWF FEE \$ \_\_\_\_\_ CHECK# \_\_\_\_\_

EXPEDITED FEE \$ \_\_\_\_\_ CHECK# \_\_\_\_\_

P&H FEE \$ \_\_\_\_\_ CHECK# \_\_\_\_\_

NPDES FEE \$ \_\_\_\_\_ CHECK# \_\_\_\_\_

NPDES # ASSIGNED \_\_\_\_\_

**GENERAL INFORMATION:**

Incomplete E&S applications will not be accepted.

BCCD DOES NOT ACCEPT CASH OR CREDIT CARDS.

E&S reviews are processed in the order they are received. The District is required to complete its review within 30 days.

The BCCD Office DOES NOT process Chapter 105 General Permits 1 – 9 & 15. They must be submitted to the Southeast Regional DEP Office, 2 East Main Street, Norristown, PA 19401. 484-250-5900. Please refer to the DEP website ([www.dep.state.pa.us](http://www.dep.state.pa.us)) for any further information.

If a meeting with the BCCD is needed, PLEASE CALL AHEAD TO SCHEDULE AN APPOINTMENT.

E&S Review letters are sent to the Landowner, appropriate Municipal government, Bucks County Planning Commission, and Engineer / Plan Designer. **PLEASE NOTE:** If copies of review letters are needed by any other entities please attach names and addresses.

**Failure to begin earth moving within 2 years from date of BCCD's Adequate E&S Review Letter will require a resubmission and will be subject to a full E&S fee.**

**E&S FEE EXEMPTIONS AND EXCEPTIONS:**

County agencies, volunteer fire stations, volunteer ambulance services, conservation co-operator farms, & plans with lot subdivision only and no earth moving involved are exempt from fees. EPA, PennDOT, DEP, DCNR, and Pennsylvania Fish and Boat Commission are exempt from fees. Municipalities and Public Schools please submit One half (1/2) of the fee listed under "ALL OTHER EARTH DISTURBANCE" fee schedule.

FEEES ARE REQUIRED FOR ALL OTHER SUBMISSIONS.

E&S submissions and resubmissions require one (1) General Information Form, and appropriate fee. MAKE CHECKS PAYABLE TO "BUCKS COUNTY CONSERVATION DISTRICT" OR "BCCD."

Withdrawal of a submission prior to a response from the BCCD is subject to a fee of either fifteen percent (15%) of the current fee or \$150.00, whichever is less. Plans withdrawn for any reason will require a full fee when resubmitted.

**RESUBMISSION GUIDELINES:**

All resubmissions are required to submit an E&S Application and associated fee.

Any submission involving a Major Revision from a previously reviewed plan shall be required to submit the FULL E&S Fee. A MAJOR change or revision on a plan may include, but is not limited to: a change in use, lot layout, street layout, grading changes, or basin revisions. If you have any questions, please call the BCCD office.

A Fee of 50% of the CURRENT FEE or \$1000.00, whichever is less, will be charged for each resubmission without major changes.

New revision dates noted on the plans require a resubmission to BCCD, including an application and resubmission fee. A new review letter is required with corresponding plan dates.

**NPDES INFORMATION:**

A separate federally mandated NPDES General Permit is needed if proposed earth disturbance is one (1) acre or greater. The fee for this permit is \$500.00, payable to "BCCD-CWF".

An NPDES Individual Permit is needed if the project is one (1) acre or greater and located in High Quality (HQ) or Exceptional Value (EV) Watershed. Please refer to Chapter 93, Water Quality Standards, Title 25 of PA CODE. The fee for this permit is \$1500.00, payable to "BCCD-CWF".

BCCD requires a \$250.00 Re-filing fee for NPDES applications found to be incomplete on the first submission. Required information must be submitted to BCCD within 60 days of notice or the application and all associated plan sets will be considered withdrawn.

NPDES minor amendments will be charged a flat fee of \$250.00 in addition to the E and S resubmission fee.

ALL APPLICATIONS FOR NPDES PERMITS ARE PROCESSED BY BCCD OFFICE. PLEASE INCLUDE THEM WITH THE E&S SUBMISSION IN THEIR ENTIRETY.

FOR E&S FORM, NPDES FORMS, AND POLICIES PLEASE VISIT

<https://www.dep.pa.gov/Business/Water/CleanWater/StormwaterMgmt/Stormwater%20Construction/Pages/Chapter-102-ePermit.aspx>