

**BUCKS COUNTY CONSERVATION DISTRICT**

1456 FERRY ROAD, SUITE 704
DOYLESTOWN, PA 18901-5550
P (215)345-7577

Over 60 Years In Pursuit of Environmental Excellence

APPLICATION FOR CHAPTER 102 and/or NPDES INFORMATION FORM

This form must be completed and submitted along with the required plans and fees for first time E&S submissions and resubmissions. Please see page 2 for instructions regarding the number of copies required for various submissions.

Application Type:

Plan Date OR Most Recent Revision Date: _____ ☐ NEW PLAN ☐ RESUBMISSION ☐ CORRECTIVE ACTION PLAN
☐ ADMINISTRATIVE INCOMPLETE (\$250.00 FEE) ☐ NPDES MINOR AMENDMENT (\$250.00 FEE)
☐ NPDES MAJOR AMENDMENT (\$500.00 or \$1,500.00 FEE) ☐ NPDES RENEWAL WITH CHANGES (\$500.00 or \$1500.00 FEE)
☐ NPDES RENEWAL WITHOUT CHANGES (\$500.00 or \$1500.00 FEE)

Project Municipality _____ Project Name _____

Tax Parcel Number _____ Project Address _____

*TOTAL ACREAGE _____ ACRES TO BE DISTURBED _____ #Lots _____ #Units _____

Watershed _____ Receiving Stream _____ Stream Classification _____

APPLICANT INFORMATION

Applicant Name: _____

Applicant Company: _____

Address: _____

City/State/Zip: _____

Phone: _____ Ext: _____

Email: _____

PLAN PREPARER

Designer Name: _____

Company: _____

Address: _____

City/State/Zip: _____

Phone: _____ Ext: _____

Email: _____

Submitted By: ☐ Engineering Firm/Plan Designer ☐ Contractor ☐ Landowner ☐ Municipality

E&S Fee Exemptions and Exceptions: ☐ County Agencies ☐ Volunteer Fire Stations/ Ambulance Services ☐ Co-op Farmer, # _____

☐ Municipalities/ Public Schools (1/2 fee) ☐ Other: _____

**** FEE SCHEDULE FOR E&S COMPLIANCE (BASED ON *DISTURBED* ACRES ONLY) ****

INCLUDED WITH SUBMISSION ARE: ☐ PLANS/NARRATIVES ☐ FEE(S) ☐ NPDES/E&S PERMIT APPLICATION

☐ SINGLE FAMILY HOME (1 RESIDENCE) WITH UNDER 1 ACRE OF DISTURBANCE = \$250.00

ALL OTHER EARTH DISTURBANCE:

☐ 0.02296 to 0.99 acres = \$680.00

☐ 1.0 to 1.99 acres = \$1,420.00

☐ 2.0 to 4.99 acres = \$2,100.00

☐ 5.0 to 9.99 acres = \$3,150.00

☐ 10.0 to 19.99 acres = \$5,250.00

☐ 20+ acres = \$6,300.00 +

Additional \$105.00 per acre for each acre over 20

(Fractions of an acre are rounded up to the next whole acre.)

☐ **TIMBER HARVEST**

0.0-24.99 ACRES = \$250.00; ≥25.0 ACRES = E&S PERMIT

☐ **E&S PERMIT**

≥25.0 ACRES = \$680 (PLUS FEES ASSOCIATED WITH NPDES INDIVIDUAL PERMIT, SEE PAGE 2, "NPDES INFORMATION")

☐ **SMALL POND WORK E&S FEE** = \$250.00 (MAY REQUIRE NPDES PERMIT, SEE PAGE 2, "NPDES INFORMATION")

****FOR PROJECTS WITH EARTH DISTURBANCE OF ONE (1) ACRE OR MORE IT IS REQUIRED THAT AN NPDES APPLICATION (NOI) BE SENT WITH THE E&S SUBMISSION.**

****PLEASE READ PAGE 2 OF THIS APPLICATION UNDER "EXEMPTIONS AND EXCEPTIONS"**

PLEASE SUBMIT FOLDED PLANS TO THE DISTRICT. ROLLED PLANS WILL NOT BE ACCEPTED.

BCCD USE ONLY BEYOND THIS POINT

ENTRY # _____

E&S FEE REC'D \$ _____ CHECK# _____

EXPEDITED FEES \$ _____ CHECK# _____

NPDES FEE \$ _____ CHECK# _____

DATE SENT BACK _____

DEP CWF FEE \$ _____ CHECK# _____

CAP/ADMIN/MA FEE \$ _____ CHECK# _____

NPDES # ASSIGNED _____

STANDARD INFORMATION:

Incomplete E&S applications will not be accepted.

BCCD DOES NOT ACCEPT CASH OR CREDIT CARDS.

E&S plans are processed in the order they are received. The District is required to complete the process within 30 days.

The BCCD Office DOES NOT process Chapter 105 General Permits 1 – 9 & 15. They must be submitted to the Southeast Regional DEP Office, 2 East Main Street, Norristown, PA 19401. 484-250-5900. Please refer to the DEP website (www.dep.pa.gov) for any further information.

If a meeting with the BCCD is needed, PLEASE CALL AHEAD TO SCHEDULE AN APPOINTMENT.

E&S Adequate and Inadequate letters are sent to the Landowner, appropriate Municipal government, Bucks County Planning Commission, and Engineer / Plan Designer. **PLEASE NOTE:** If copies of BCCD letters are needed by any other entities please attach names and addresses.

Failure to begin earth moving within 2 years from date of BCCD's Adequate E&S Letter will require a resubmission and will be subject to a full E&S fee.

E&S FEE EXEMPTIONS AND EXCEPTIONS:

County agencies, volunteer fire stations, volunteer ambulance services, and conservation co-operator farms are exempt from fees. Municipalities and Public Schools please submit One half (1/2) of the fee listed under "ALL OTHER EARTH DISTURBANCE" fee schedule.

FEES ARE REQUIRED FOR ALL OTHER SUBMISSIONS.
THERE ARE NO EXEMPTIONS FROM EXPEDITED FEES.

E&S submissions and resubmissions require one (1) plan set, one (1) General Information Form, and appropriate fee. MAKE CHECKS PAYABLE TO "BUCKS COUNTY CONSERVATION DISTRICT" OR "BCCD."

Withdrawal of a submission prior to a response from the BCCD is subject to a fee of fifteen percent (15%) of the current fee. Plans withdrawn for any reason will require a full fee when resubmitted.

RESUBMISSION GUIDELINES:

A Fee of 50% of the CURRENT E and S FEE will be charged for each resubmission without major changes.

All resubmissions must include an APPLICATION FOR CHAPTER 102 and/or NPDES INFORMATION FORM and the associated E&S fee. Any resubmission involving a Major Revision from a previously processed plan requires the FULL (CURRENT) E&S Fee. A MAJOR change or revision of a plan may include, but is not limited to: a change in use, lot layout, street layout, grading changes, or basin revisions. If you have any questions regarding major changes, please call the BCCD office.

New revision dates noted on the plans require a resubmission to BCCD, including an application form and resubmission fee. A new Adequate letter is required with corresponding plan dates.

NPDES PERMIT INFORMATION:

A separate federally mandated NPDES Permit is needed if proposed earth disturbance is one (1) acre or greater. There are two categories of NPDES Permits, General or Individual.

NPDES **General Permit** fee \$500.00, payable to "BCCD-CWF"

An NPDES **Individual Permit** is needed if the project is located in High Quality (HQ) or Exceptional Value (EV) Watershed. Please refer to Chapter 93, Water Quality Standards, Title 25 of PA CODE. The fee for this permit is \$1500.00, payable to "BCCD-CWF".

With every NPDES Submission, please include 1 large copy of plans and 2 copies of all application paperwork and narratives. For NPDES Individual Permits, additional plan sets will be requested by the BCCD once a submission is found to be administratively complete. All submissions also require a check for \$100.00 per disturbed acre (rounded to the nearest whole acre), made payable to the "PA-CWF". DISTURBED ACRE FEES ARE COLLECTED BY THE BCCD AND DELIVERED TO THE PA DEP WEEKLY.

BCCD requires a \$250.00 Administrative Incomplete fee for NPDES applications found to be incomplete on the first submission. Required information must be submitted to BCCD within 60 days of notice or the application and all associated plan sets will be considered withdrawn.

NPDES Permit **Minor Amendments** will be charged a **filing fee of \$250.00 plus a resubmission fee if an E & S assessment is required**. **Minor amendments required for address change or name change only are exempt from this fee.**

ALL APPLICATIONS FOR NPDES PERMITS ARE PROCESSED BY BCCD OFFICE. PLEASE INCLUDE THEM WITH THE E&S SUBMISSION IN THEIR ENTIRETY.

Projects requiring NPDES Applications (NOI) will be processed for Administrative and Technical completeness within 15 Business days of receipt. If the NOI is considered to be Administratively and Technically Complete, the E&S processing will follow within 22 Business days. Re-submittals will be processed within 17 business days of receipt.

FOR E&S FORM, NPDES FORMS, AND POLICIES PLEASE VISIT www.buckscdd.org OR www.dep.pa.gov